

**NMTIA  
GENERAL MEETING  
May 21, 2022**

<b>Meeting Title:</b>	May 2022 Meeting	<b>President</b>	Melissa Jameson
<b>Date/Time:</b>	5/21/2022	<b>Minutes</b>	Melinda Gonzalez-Hibner
<b>Location:</b>	Online through Zoom		
<b>Distribution List:</b>	To be posted on NMTIA website.		
<b>Attendees:</b>	Melissa Jameson, Andrea Cutter, Sandra Caldwell, Amy Lovekin, Monica Cejudo, Uwe Schroeter, Mohamed Ali, Kari Converse, Lioudmila Alexeenko, Grace Hsu, Melinda Gonzalez-Hibner, Tina Shoemaker, Peter Katel (See attached chat file)		

**Call to Order**

Called to order at 10:02 AM by Melissa Jameson

**1. Introduction of Meeting & Attendees:**

See attached Chat sign-in sheet.

**2. Review & Approve Agenda:**

Agenda reviewed. Motion to approve by Uwe Schroeter. Melinda Gonzalez-Hibner, seconded. Motion passed.

**3. Review & Approve Minutes from 3/12/22 Meeting:**

Minutes from the 3/12/22 meeting were reviewed. Motion to approve as amended by Uwe Schroeter. Tina Shoemaker seconded. Motion passed.

**4. Treasurer's Report:**

Uwe Schroeter presented the Treasurer's Report, please see attached. The reporting period dates back to 4/29/22. Total income in both accounts is 18,574.88 as of May 20, 2022. Tina Shoemaker moved to accept the Treasurer's Report as presented. Amy Lovekin seconded. Motion passed.

**5. Old Business:**

- A. **ATA Exam Sitting on May 7, 2022** –It went very smoothly. Eleven test takers, two from Albuquerque. We had two no-shows. The setting (Library on Central and Unser) was absolutely great, and free. Uwe recommends we keep it in mind for future needs. The exam sitting was very successful. Melissa commends Uwe Schroeter and Patrick Hubenthal for their excellent work.
- B. **Directory** – Survey was sent out; results were overwhelmingly in favor of discontinuing the paper version. As a result, during its last meeting, the Board decided to discontinue the printing of the directory, and agreed to support members who need assistance in adding their information to the online directory. The suggestion was made to modify our online directory to capture some of the aspects of the printed directory, and the Board agreed. As a result, the Board is looking for volunteers to make desired changes to the online directory as part of a Directory Transition Committee. Melissa Jameson asks Tina Shoemaker whether she would be willing to serve, and Tina agrees to do so. Other possible members of the committee would be Patrick Hubenthal and Ruth Warner, who have technical and editorial knowledge and have been a part of the directory effort before. Tina suggests that Manola Coulter might be another good member, as she has discussed the purpose of the directory before. Clarification is made that a variety of experience and knowledge is needed on the committee, not solely people with technical know-how. Melissa Jameson will be contacting the members identified. Scheduling of meetings for directory suggestions from the

membership is discussed, along with ideas to include “new blood” in this effort, and posting a link to our directory on the AOC’s website. Finally, before any changes are made, they will be presented to the membership for consideration.

- C. **Follow-up on Budget Issues** – Melissa reported that articles of incorporation have been approved by the state, and they have been sent to the IRS. They will be posted on the website so members will have access to them. Tina reminds us that reports to the IRS will now be required. Melissa clarifies that we will need a volunteer to submit reports to IRS, probably quarterly.
- D. **ATA Chapters and Affiliates** – Board members will volunteer for meetings of ATA Chapters and Affiliates.

#### **6. New Business/Upcoming Events:**

- A. **Professional Development** – Efforts are under way to bring workshops on Gender Neutral Language and Subtitling to members over the summer. Seeking volunteers!
- B. **Summer Potluck:** Dinorah Gutierrez offered to host, on July 23, 2:00 - 5:00 p.m. Please bring food or drink to share, pool will be open for those who wish to swim, family/friends welcome, as always!
- C. **Dates of Board Meetings for 2022:**
  - April 11
  - June 13
  - August 22
  - October 17
  - 5:30 - 7:00 p.m., via Zoom:

**Adjournment:** Uwe Schroeter motioned to adjourn. Sandra Caldwell seconded. Meeting adjourned at 4:47 p.m.

**Next Meeting:** The September Membership Meeting will be held on September 17, 2022 at 10 AM.